

**Minutes of a Meeting of the Mid Sussex District Council
Cabinet Grants Panel held on Monday 3 September 2018
From 4:00 p.m. to 4:39 p.m.**

Present: Councillors: Jonathan Ash-Edwards (Chairman)
Norman Webster (Vice-Chairman)

Gary Marsh

Also Present: None.

1. SUBSTITUTES

None.

2. APOLOGIES

None.

3. DECLARATIONS OF INTERESTS

None.

4. URGENT BUSINESS

None.

5. REPRESENTATIONS FROM MEMBERS OF THE COUNCIL

None.

6. Minutes

The Minutes of the meeting of the Panel held on 31 July 2018 was approved as a correct record and signed by the Chairman.

7. MICROBUSINESS GRANT SCHEME

Mark Healy, Regeneration & Economy Programme Manager, introduced the report which presented ten Microbusiness Grant Schemes.

All the applications were assessed against the criteria of delivering wider outreach, assisting with the delivery of new business lines, enabling more employees to be taken on, and delivering benefits to the community. Each business has also passed Officers due diligence checks.

Organisation	Purpose for which award is sought	Award requested	Award suggested
Building Blocks Therapy	Development of services	£1,150	£1,150
Farm, Field and Forest Ltd	Equipment installation	£2,000	£2,000
Green Goddess	New product development	£2,000	£2,000

Kinesica Ltd	Website and branding	£1,000	£1,000
OCH Solutions Ltd	Website improvements	£2,000	£2,000
The Perrymount Ltd	New service	£2,000	£2,000
Potential Personal Training	Building improvements	£1,500	£1,500
RLS Recruitment Solutions	New website	£2,000	£2,000
Scofi Plumbing	Apprentice	£1,500	£1,500
Slake Café Ltd	Building renovation	£2,000	£2,000
Total		£17,150	£17,150

William Hawkins, Economic Development Officer, introduced and circulated a scoring system sheet which was requested by the Panel at the last meeting. He confirmed that the system operates a 0 (unacceptable) to 5 (excellent) scoring over 7 different topics that better quantifies the strength of each application in meeting the ethos of the scheme. Members were then directed to the reverse of the document which detailed the scores that each application achieved.

The Regeneration & Economy Programme Manager confirmed that since the drafting of the report it came to the attention of the Economic Development team that Kinesica Ltd is a business that operates and trades outside of the District. The Team therefore changed their recommendation to refusal due to the business not meeting the criteria of being a Mid Sussex business. A Member suggested that the business seeks grant funding from Wealden District Council.

The Regeneration & Economy Programme Manager directed Members attention to 2 applications for The Perrymount Ltd and Potential Personal Training which were presented at the last meeting but deferred due to lack of information. He noted that since the Panel's request for further information following that meeting, no information has been provided. The Panel felt that both of the applications had lapsed and therefore were not supportive of the applications.

The Economic Development Officer introduced the report for RLS Recruitment Solutions Ltd. A Member expressed his support of the application as long as the business is financially viable. The Member did however note that the application received the second lowest score on the application scoring system. The Chairman stated that he did not think the application seems right compared to the merits of the other applications he has reviewed. The Panel was not supportive of the application.

Members were supportive of the remaining six applications.

RESOLVED

That:

1. That a Micro Business grant of £1,150 be granted to Building Blocks Therapy, Burgess Hill to fund the purchase of the main assessment tools required to offer a new comprehensive service.
2. That a Micro Business grant of £2,000 be granted to Farm, Field and Forest Ltd, Lindfield to fund the installation of new equipment.
3. That a Micro Business grant of £2,000 be granted to Green Goddess, Hurstpierpoint to fund a new product's development.

4. That a Micro Business grant of £1,000 **not** granted to Kinesica Ltd as the business does not meet the criteria of being a Mid Sussex business.
5. That a Micro Business grant of £2,000 be granted to OCH Solutions, Burgess Hill to fund website improvements.
6. That a Micro Business grant of £2,000 is **not** granted to The Perrymount Ltd as the business failed to provide the additional information that was requested by the Panel at the previous Cabinet Grants Panel.
7. That a Micro Business grant of £1,500 is **not** granted to Potential Personal Training as the business failed to provide the additional information that was requested by the Panel at the previous Cabinet Grants Panel.
8. That a Micro Business grant of £2,000 is **not** granted to RLS Recruitment Solutions as the Panel did not feel confident that the business was financially viable.
9. That a Micro Business grant of £1,500 be granted to Scofi Plumbing, Burgess Hill to fund the hiring of a new apprentice.
10. That a Micro Business grant of £2,000 be granted to Slake Café Ltd, Lindfield to fund their building's renovation.